

AGENDA POINTS AND RESOLUTIONS

CRITERION- I CURRICULUM ASPECTS

Agenda Point 1: -.Website update.

IQAC Resolved:

College should hire qualified professionals to update the current website.

Agenda Point 2: - To develop feedback system and the forms.

IQAC Resolved:

College must initiate to make faculty to understand, construct and analyze feedback forms for the faculty, students, and employer. Graphical presentation of feedback of stakeholders will be presented in the next meeting.

CRITERION -II TEACHING LEARNING & EVALUATION

Agenda Point 3: -Use of ICT to students and the faculty

.IQAC Resolved:

College must initiate to make students and the faculty aware of the use of various Information Technology Tools.

Agenda Point 4: -.To conduct online skill and prowess activities

IQAC Resolved:

Though Pandemic crashed qualitative flow of education even then we must try to conduct online skill and prowess activities.

Agenda Point 5: -To orients students for the process of online examinations.

.IQAC Resolved:

College must take initiative to make students to understand the use of online examinations.

CRITERION -III RESEARCH & OUTREACH ACTIVITIES

Agenda Point 6: -To update ICT Lab

IQAC Resolved:

College must provide new computers and update the old ones to the latest version ie, i3,3rd Generation and/or i5, 6th Generation

Agenda Point 7: - To develop feedback forms.

IQAC Resolved:

Agenda Point 8: -To conduct webinar on Role of Youth in Nation Building.

IQAC Resolved:

College must initiate to provide an exposure to the youth about their roles in nation building.

Agenda Point 9: -To conduct webinar on Cancer Awareness.

.IQAC Resolved:

To celebrate Cancer Day, College must conduct online webinar on the awareness of Cancer

Agenda Point 10: -To attend webinar to be organized by the mentor institution on Research in the month of Feb. 2021.

IQAC Resolved:

College must ensure that all the faculty members must join online **webinar on research**

Agenda Point 11: -To attend seven day FDP to be organized by Mentee College on E Content development and MOOCS in the month of May, 2021.

IQAC Resolved:

Need of the hour is to learn E Content development and MOOCS hence, college must ensure that all the faculty members join online webinar organized by Mentee College.

CRITERIA –IV INFRASTRUCTURE

Agenda Point 12: -To increase bandwidth of the internet connectivity.

IQAC Resolved:

To conduct online classes, the college must increase the bandwidth of the internet connectivity.

Agenda Point 13: -To subscribe e- resources for the library.

IQAC Resolved:

College must make arrangements to procure E resources for the library.

Agenda Point 14: -To make staff room equipped with ICT.

IQAC Resolved:

College must equip staff room with ICT.

IQAC Resolved:

College must hire a painter for marking and layout of Basketball, Badminton Courts and various poles in the campus.

Agenda Point 19: -To ensure cleanliness and disinfect the campus including water tanks, water coolers and follow the Government's directions of COVID-19 in the campus.

IQAC Resolved:

College must ensure suitable arrangements for the cleanliness and disinfect the campus, including water tanks and R.O. of water coolers

CRITERIA -V STUDENT SUPPORT & PROGRESSION

Agenda Point 20: -To orient students in new situations arising out of COVID 19.

IQAC Resolved:

The faculty members must sensitize the students with the latest scenario of COVID 19.

Agenda Point 21: -To mark World AIDS Day

IQAC Resolved:

College must initiate to conduct in-house lecture on Aids Awareness

Agenda Point 22: -Maintenance of grounds.

IQAC Resolved:College must make necessary arrangements for the proper layout and the maintenance of the grounds.

CRITERIA -VI GOVERNANCE, LEADERSHIP, AND MANAGEMENT

Agenda Point 23: -To orient faculty especially in new situation of COVID 19.

IQAC Resolved:

Faculty must conduct brainstorming session for the teaching and non-teaching staff on the COVID-19.

CRITERIA –VII INSTITUTIONAL VALUE AND BEST PRACTICES

Agenda Point 24: -To prepare energy Policy for the college

IQAC Resolved:

For the energy conservation, the college must prepare an energy policy.

Agenda Point 25: -To prepare plan for rainwater harvesting.

IQAC Resolved:

College must conserve rain water to maintain fauna and flora of the college.

Agenda Point 26: -To maintain fauna and flora of the college.

IQAC Resolved:

It was suggested to eco-club to uplift and maintain fauna and flora of the College.

PROGRAM OF ACTION OF IQAC MEETING 22nd March 2021

Sr. No.	Agenda/ Resolve	Teacher Incharge

1	Criteria -I i. Website update.	Major Dr. Satpal Kaur Prof. Sahilpreet Kaur
	ii. To develop feedback system and the forms.	Dr. Virender Singh Prof. Pardeep Singh
2	Criteria –II i. Use of ICT and other audio-visual aids to students and the faculty	Prof. Sahilpreet Kaur Prof. Davinder Kaur Prof. Pardeep Kumar
	ii. To conduct online skill and prowess activities.	Prof. Salim Mohamad Prof. Gurinder Singh
	iii. To orient students for the process of online examinations.	Major Dr. Satpal Kaur
3	Criteria –III i. To update ICT Lab	Prof. Sahilpreet Kaur Prof. Neena Rani
	ii. To conduct webinar on Role of Youth in Nation Building.	Dr. Virender Singh Prof. Gurinderjit Kaur
	iii. To conduct webinar on Cancer Awareness.	Prof. Neena Rani
	iv. To attend webinar to be organized by the mentor institution on Research in the month of Feb. 2021.	All the faculty members
	v. To attend seven day FDP to be organized by Mentee College on E Content development and MOOCS in the month of May, 2021.	All the faculty members
4	Criteria –IV i. To increase bandwidth of the internet connectivity.	Major Dr. Satpal Kaur Prof. Parminder Kumar
	ii. To subscribe e- resources for the library.	Major Dr. Satpal Kaur Prof. Pardeep Kumar

	iii. To make staff room equipped with ICT.	Major Dr. Satpal Kaur Prof. Pardeep Kumar
	iv. Marking of basketball, badminton court and various poles in the campus.	Prof. Salim Mohamad Prof. Gurinder Singh
	v. To remind the faculty to ensure cleanliness and disinfect the campus including water tanks, water coolers and follow the Government's directions of COVID-19 in the campus.	Major Dr. Satpal Kaur Prof. Parminder Kumar
5	Criteria –V i. To orient students in new situations arising out of COVID 19.	Prof. Kulvinder Singh Saini Prof. Salim Mohamad
	ii. To mark World AIDS Day	Prof. Kulvinder Singh Saini Prof. Salim Mohamad
	iii. Maintenance of grounds.	Prof. Kulvinder Singh Saini Prof. Salim Mohamad
6	Criteria -VI: To orient faculty especially in new situation of COVID 19.	Major Dr. Satpal Kaur Dr. Virender Singh
7	Criteria -VII: i. To prepare “Code of Conduct for Teaching, non-Teaching and the students ” .	Major Dr. Satpal Kaur
	ii. To prepare energy Policy for the college	Prof. Kulvinder Singh Saini Prof. Gurinder Singh
	iii. To prepare plan for rainwater harvesting.	Prof. Kulvinder Singh Saini Prof. Gurinder Singh
	iv. To maintain fauna and flora of the college.	Prof. Kulvinder Singh Saini Prof. Gurinder Singh

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**SHAHEED KANSHI RAM COLLEGE OF PHYSICAL EDUCATION,
BHAGOO MAJRA, KHARAR**

ACTION TAKEN REPORT

of

Internal Quality Assurance Cell (IQAC) meeting held on 19th November 2020

CRITERION-I: CURRICULAR ASPECT:

Agenda:

- i. Website update.
- ii. To develop feedback forms

Action Taken:

- i. A professional is hired to update the Website.
- ii. Feedback forms are constructed.

CRITERION II TEACHING LEARNING & EVALUATION

Agenda:

- i. Use of ICT and other audio-visual aids to students and the faculty
- ii. To conduct online skill and prowess activities.

- iii. To orient students for the process of online examinations.

Action Taken:

- i) Computer Teacher enabled teachers to understand basics of computers and conduct of online classes.
- ii) The faculty has tried to conduct skill and prowess activities online but the results were not satisfactory.

CRITERION-III RESEARCH AND OUTREACH ACTIVITIES

Agenda:

- i. To update ICT Lab
- ii. To conduct webinar on Role of Youth in Nation Building.
- iii. To conduct webinar on Cancer Awareness.
- iv. To attend webinar to be organized by the mentor institution on Research in the month of Feb. 2021.
- v. To attend seven day FDP to be organized by Mentee College on E Content development and MOOCS in the month of May, 2021.

Action Taken

- i. Old computers upgraded to i3 and i5 to 3rd, 4th and 5th Generation.
- ii. New Computers will be purchased in next financial year.
- iii. To sensitize the youth about their role in nation building, a webinar was hosted by Major D. Satpal Kaur
- iv. Prof. Neena Rani conducted a webinar on Cancer Awareness among the faculty and the students
- vi. Faculty has participated in the webinar to be organized by the mentor institution on Research in the month of Feb. 2021.
- vii. Faculty had participated in seven days FDP to be organized by Mentee College on E Content development and MOOCS in the month of May, 2021.

CRITERION –IV INFRASTRUCTURE

Agenda:

- i. To increase bandwidth of the internet connectivity.
- ii. To subscribe e- resources for the library.
- iii. To make staff room equipped with ICT.
- iv. To have white wash in college.
- v. To purchase new furniture for Principal office and Committee room.
- vi. Marking of basketball, badminton court and various poles in the campus.
- vii. To remind the faculty to ensure cleanliness and disinfect the campus including water tanks, water coolers and follow the Government's directions of COVID-19 in the campus.

Action Taken

- i. Bandwidth of the internet connectivity is raised to 100 MBPS. Now the academic block is Wi-Fi enabled block.
- ii. College subscribed e resources
- iii. Staff room got independent Wi-Fi
- iv. White wash of the campus is going on.
- v. Furniture for the Office and Committee Room will purchased very soon
- vi. Marking of basketball, badminton court and various poles in the campus is yet pending.
- vii. College has sanitized various site in the campus with suitable disinfects

CRITERION V: STUDENT SUPPORT & PROGRESSION

Agenda:

- i. To orient students in new situations arising out of COVID 19.
- ii. To mark World AIDS Day
- iii. Maintenance of grounds.

Action Taken

- i. Students were sensitized about the COVID-19 through social media messages.

CRITERION VI: GOVERNANCE, LEADERSHIP, AND MANAGEMENT

Agenda:

To orient faculty especially in new situation of COVID 19.

Action Taken

All the faculty members were advised to stay safe at home and college by observing instructions laid by the governments.

Criterion VII: Institutional value and Best Practices**Agenda:**

- i. To prepare energy Policy for the college.
- ii. To prepare plan for rainwater harvesting.
- iii. To maintain fauna and flora of the college.

Action Taken:

- i. Energy policy for the college is preparing.
- ii. Proposal for the rainwater harvesting is prepared.
- iii. Fauna and for a of the college is maintaining.